

Regina Public School Division

Imperial Elementary Pandemic Planning

As of August 25, 2020

This plan will be updated as required by emerging health risk assessments.



REGINA PUBLIC SCHOOLS

- **Elementary Schools are looking at revisiting these plans at the end of September. Adjustments, as well as introducing additional spaces and transitions will be considered at that time. **Provincial Ministry information from education and health will supersede division planning as required.**

Additional Considerations from the Elementary Operations Planning Team:

School Level Planning –Refer to Division Fall 2020 Re-Opening Plan	
Issue/Consideration	Solution (*indicate supports required)
1. School Registrations August 27, 28, 31 (not including Remote Learning)	<ul style="list-style-type: none"> • Signage on school doors: August 27: Closed August 28 and 31: Registrations accepted—online is preferable • School will have a basket of registration forms available outside main doors for pickup.
2. Entrance to schools	<ul style="list-style-type: none"> • Signage indicating entrance into school is limited to essential and emergent situations. • School will encourage families to ensure their child has what they need for the day prior to entering—lunch, filled water bottle, keys, etc. • Front door will be left open for student safety. Front entrance will have signage to remind people not to enter without notifying office, etc. • If a student needs to be picked up or dropped off during the school day, parents/guardians must call the office. The office staff will sign your child out/sign your child in and the students will be walked to the front door to meet their parent/guardian or escorted to their classroom upon return.
3. B & A Program Protocols, Community Pre-School Programs, Daycares	<ul style="list-style-type: none"> • COVID protocols and letter sent to those programs around cleaning/disinfecting responsibilities • School Admin has met with Coordinators and protocols have been established that align with this document.
4. Stagger starting of GRADES 1-8 students --- Transition Days for September 8-11 ❖ Tuesday, September 8 and Thursday, September 10 will have students attend whose last name begins with letters A-K. ❖ Wednesday, September 9 and Friday, September 11 will have students attend whose last name begins with letter L-Z.	<ul style="list-style-type: none"> • Stagger start for Kindergarten is encouraged if this option is feasible for schools to organize • Transition day information will be posted on websites and communicated via social media
**schools will individually manage families who may	

have different last names	
5. Seating Arrangements	<ul style="list-style-type: none"> • Ensure seating is front-facing • Teachers need to create and maintain a seating plan in the classrooms to support public health investigations and contact tracing.
6. Online Instructional Presence for teachers	<ul style="list-style-type: none"> • Teachers will set up online learning platforms with their classes to prepare for possible student illnesses, interruptions in face-to-face learning or a transition to other provincial phases if needed

School Operations: Safety Level Planning and Hygiene School Level Planning- Division Fall 2020 Re-Opening Plan page 4	
Issue/Consideration	Solution (*indicate supports required)
1. Procedures to support handwashing.	<ul style="list-style-type: none"> • Use of washroom sinks as required
2. Teaching students the importance and techniques of proper hand hygiene and sanitizing	<ul style="list-style-type: none"> • Ensure that personal hygiene related components of Health Education and Science programs are taught first
3. 'Good handwashing' posters in washrooms or classroom sinks	<ul style="list-style-type: none"> • Link to SHA Information and Posters • CCOHS Handwashing Techniques Posters -English and French • Handwashing video sample
4. Required use of masks for all staff, and students in grades 4-12. Recommended for PreK to Grade 3. Masks required on transportation. Masks required for public within the school.	<ul style="list-style-type: none"> • Proper Handling of Masks video and information • RPS Mask Announcement August 11 <p>Regina Public Schools will be requiring all Grades 4 to 12 students to wear non-medical masks while at school. We are also recommending that all kindergarten to Grade 3 students wear non-medical masks while at school. In both cases, this will apply when physical distancing is not possible. All staff and visitors in our schools will be required to wear masks. More details will be made available as school division and school specific safety plans are updated and finalized.</p>

Limiting Physical Contact School Level Planning Division Fall 2020 Re-Opening Plan page 5-6	
Issue/Consideration	Solution (*indicate supports required)
1. Arrival/departure of students –adjusted recesses to decrease transitions within the day.	<ul style="list-style-type: none"> • ALL elementary schools will be following the adjusted recess day—morning recess from 8:53-9:08 AM (no 10:30 recess) and afternoon recess from 3:22-3:37 PM (no 2:15 recess)
2. Drop off and pick up of non-transported students.	<ul style="list-style-type: none"> • Families are encouraged to have their children walk to school to limit congestion of vehicles as well as people on and around school property. • Promote “Stride over to School” banner

	<ul style="list-style-type: none"> • Signage/communication for families to drop off and pick up their children outside of the playground area will be posted. • Non-transported students will be informed that they should arrive between 8:53-9:08 during new supervised recess time...further encouragement to arrive closer to 9:08 AM to avoid playground congestion • Poster attached to doors or fences of playgrounds to limit people on school property
3. Consider ways to limit physical contact by modifying entry and exit procedures, class transition times and move furniture to provide maximum physical distance.	<ul style="list-style-type: none"> • A school plan for entry and exit procedures has been created. • Utilizing all exterior entrances/exits to disperse student population
4. Restrict public entry into the school and encourage electronic communication with parents and staff.	<ul style="list-style-type: none"> • Signs posted on all doors to STOP and call office if entry is required. • Parent meetings, if required, will be done virtually if possible. • No guest speakers or outside presenters are allowed in schools until further notice (only RBE employees.)
5. Procedures to reduce movement within the building during the school day.	<ul style="list-style-type: none"> • In September, students' cohorts will be their classroom. They will remain within their own space during the day. • Itinerant and specialist teachers will provide their instruction in the students' classrooms. They must sanitize hands upon entry and exit. • Educational Assistants, Teacher Associates and other support staff will provide assistance in multiple classrooms as required at the school level. They must sanitize hands upon entry and exit. • Restrict student transitions within the school to reduce surfaces touched and physical contact.
6. Gymnasiums	<ul style="list-style-type: none"> • September: Gymnasiums closed during opening stage-physical education activities can occur outside or within the students' classroom.
7. Washrooms	<ul style="list-style-type: none"> • Washrooms will be disinfected to begin the day and then facilities will be disinfecting between 10:00-10:30 and 1:15-1:45.
8. An isolation area has been established for anyone with COVID-19 symptoms.	<ul style="list-style-type: none"> • A COVID kit assembled in isolation room containing shield, masks, gloves, no contact thermometer if required, hand sanitizer, etc.
9. Avoid assemblies or other gatherings in excess of the provincially set maximums.	<ul style="list-style-type: none"> • NO assemblies, Backpack events, Open Houses, Orientations, BBQ's, etc. will not occur at this time.

Limited sharing of materials School Level Planning Division Fall 2020 Re-Opening Plan page 5-6	
Issue/Consideration	Solution (*indicate supports required)
1. Vital Oxide Disinfectant	<ul style="list-style-type: none"> • Salt-based cleaning solution for classroom spray bottles and HFT misting machines-HFT will have been purchased. • Disinfecting of entire school will happen each evening, safe for technology, papers, toys, etc. and disinfects after 10 minutes of drying time on surfaces • Classroom spray bottles will contain vital oxide solution as well and can be misted on desks and left for 10 minutes while you are out of the classroom if further disinfecting is wanted during the day.
2. Student belongings	<ul style="list-style-type: none"> • Student belongings are not to be shared between students and should be stored separate from other materials/supplies if possible
3. Encourage students to bring their own water bottles and develop a plan for refilling during the day.	<ul style="list-style-type: none"> • Water fountains will be shut off • Touchless water fillers will be purchased • Students are asked to bring a filled water bottle to school each day.

Instructional Programming School Level Planning Division Fall 2020 Re-Opening Plan page 6-8	
Issue/Consideration	Solution (*indicate supports required)
1. Initial Considerations for Instructional Programming:	<ul style="list-style-type: none"> • Safety is a priority above all else, a shift in teaching and learning pedagogy is required, be mindful of what can be used, adapted, and enhanced • Ensure teaching and learning is front-facing <ul style="list-style-type: none"> ○ Adapting and/or replacing teaching and learning strategies that are high risk for transmission
2. Timeline	<ul style="list-style-type: none"> • Week 1 (Sept 1-4): Collaborate with colleagues, connect with prior teachers, organize classroom environment, set up tools and modes of communication, plan for front-facing instruction • Week 2 (Sept 8-11): Focus on safety, re-engagement, and mental health and well-being through staggered start • Week 3 and 4 (Sept 14-24): Begin outcome based instruction and assessment • Week 5 (Sept 28-Oct 2): Begin division and provincial data collection window opens

Nutritional Services School Level Planning Division Fall 2020 Re-Opening Plan page 8	
Issue/Consideration	Solution (*indicate supports required)
1. Deliver school-supplied food directly to the classroom in individual portions to each student.	<ul style="list-style-type: none"> No student volunteers No student preparation of food Consideration for individually packaged snacks, lunches, etc. No outside food deliveries to schools (1e: Skip the Dishes- to eliminate unnecessary external personnel at schools)
2. Students who are able, are encouraged to go home for the lunch hour.	<ul style="list-style-type: none"> Students will eat in their own classrooms to maintain the cohort contact established.

Curricular and Extra-Curricular Activities School Level Planning Division Fall 2020 Re-Opening Plan page 8	
Issue/Consideration	Solution (*indicate supports required)
1. Extra-curricular activities	<ul style="list-style-type: none"> All extra-curricular is cancelled until further notice. At this time, our focus is on safety of students and staff and instructional planning.
2. Elementary Band	<ul style="list-style-type: none"> Planning team is meeting to determine guidelines

Stride over to School



Getting to school safely and in a physically distant way means to walk, bike, run and stride over to school!

Help us avoid car congestion around schools.

Please do not drive or stop vehicles within one block of your school.

Let's keep everyone safe!



REGINA PUBLIC SCHOOLS
www.reginapublicschools.ca



Safety Data Sheet

February 2, 2015

Vital Oxide Disinfectant

Section 1: Product and Company Identification

Product Name	Vital Oxide	Aqueous Oxidant												
SDS No.	VO020215	<table border="1"> <tr> <td>H</td> <td>0</td> <td></td> </tr> <tr> <td>F</td> <td>0</td> <td></td> </tr> <tr> <td>R</td> <td>0</td> <td></td> </tr> <tr> <td>PE</td> <td>--</td> <td></td> </tr> </table>	H	0		F	0		R	0		PE	--	
H	0													
F	0													
R	0													
PE	--													
Manufacturer/Distributor	Vital Solutions, LLC PO Box 8932 West Palm Beach, FL 33419	Vital Oxide Canada 130 Industrial Ave. Carleton Place, ON K7C 3T2												
Phone Numbers														
Medical Emergency	(800) 222-1222													

Section 2: Hazards Identification

Emergency Overview: Colorless liquid with mild fresh odor. Avoid contact with eyes. Keep out of reach of children.

GHS Classification: This material is not considered hazardous by the OSHA Hazard Communication Standard 2012 (29 CFR 1910.1200)

Potential Health Effects

Eye Contact: Eye contact may cause mild eye irritation with discomfort.

Skin Contact: Does NOT cause skin irritation and the product is NOT skin sensitizer.

Inhalation: Does NOT cause any respiratory irritation. If consumer product accidentally contacts strong acids in restricted ventilation area, avoid breathing the vapors and allow adequate time for the vapors to disperse before re-entering the restricted area.

Ingestion: Non-Toxic **Carcinogenicity Information:** IARC, NTP, OSHA, and ACGIH list none of the components present in this material at concentrations equal to or greater than 0.1% as carcinogens.

Section 3: Composition / Information on Ingredients

Ingredients	CAS Number	Wt %
Oxychlorine Compounds	Mixture	0.200
n-Alkyl Dimethyl Benzyl Ammonium Chloride	68391-01-5	0.125
n-Alkyl Dimethyl Ethylbenzyl Ammonium Chloride	85409-23-0	0.125
Inert Ingredients	Mixture	99.55

At these concentrations none of the ingredients are known to pose any hazards to human health.

SDS No: VO020215

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